

ADDRESSING BARRIERS TO LEARNING (ABLE)

Taking a Closer Look at Organisation

Pupil's Name	
Date of Birth	
School	
Class	
Date	

Names of those involved in ABLe conversation

Key: Highlight statements using "traffic light" system

Red - area of concern/difficulty

Orange - emerging skill/some difficulty

Green - fine

Leave blank - not known/not relevant at this time

Comments

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Time Management	Date	Date	Date	Comments
• Difficulty allocating time				
• Difficulty estimating how long something will take				
• Difficulty knowing the order in which to do a task				
• A tendency to be late				
• Looses track of time				
Material Management				
• Keeps losing things - books/toys/equipment				
• Difficulty remembering what to take to and bring home from school				
• Creating "messy" work areas				
• Difficulty organising concrete material/cluttered desk				
• Difficulty organising notes or keeping a homework diary				
• Difficulty organising written work on a page				
• No pencil/pen				
• Forgets books/homework/PE kit/permission slips etc				
Transitions				
• Tendency to rush from one activity to another				

• Failure to bring the right equipment to school				
• Finds it difficult to settle down and begin work effectively:- - When coming into class in the morning - After break/lunch - After changing classes/activities				
• Dislikes changes in routine				
• Last into class				
Remembering to do something				
• Forgets to do homework/project/revision				
• When taking a message or doing an errand tends to complete only part of the task				
• Unreliable with daily tasks/responsibilities (eg ordering lunch/feeding the goldfish/putting on their glasses)				